

Revised 8/25/16

Completing a Quiz in Moodle

Completing a Quiz in Moodle

Quizzes are one way that you will be assessed in your online classes. This guide will demonstrate how to interact with quizzes.

Never open a quiz until you are ready to take it. Alert everyone in your house that you are about ready to take a quiz and cannot be interrupted until you are finished. If you open a quiz and then get up and leave your desk, the quiz may time out. If you only have one attempt to take the quiz, you will not be able to open the quiz again and finish. Your partial attempt will be submitted and you won't be allowed to re-open the quiz! Make sure you are ready and have the time to complete the quiz when you open it!

If the quiz is timed for one hour, do not wait till the final hour before it closes to take it. Always plan to begin a quiz at least three hours prior to the closing day and time. That will assure you have time to complete it before the quiz closes.

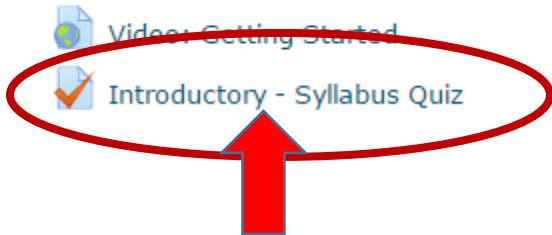
Quizzes in Moodle have the following icon.

The screenshot shows a Moodle course interface. At the top, there is a purple bar with a dropdown arrow on the left, the text "Section 1 - Toggle" in the center, and "Topic 1" on the right. Below this bar, the heading "Getting Started" is displayed. Underneath, there are two items listed: "Video: Getting Started" with a video icon and a checkbox to its right, and "Introductory - Syllabus Quiz" with a quiz icon (a document with a checkmark) and a checkbox to its right. A large red arrow points upwards from the bottom left towards the "Introductory - Syllabus Quiz" item.

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Entering a Quiz

To enter a quiz, click on the quiz name.



You will now see the quiz screen. If you have previously attempted the quiz, a summary of your previous attempts will appear. (Your actual settings will vary and depend on the settings that your instructor applies to each particular quiz. You may or may not be able to review previous attempts or to continue the last attempt for any quiz. Check with your instructor for specific quiz policies).

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Introductory - Syllabus Quiz

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Grading method: Highest grade

Summary of your previous attempts

Attempt	State	Grade / 10	Review
1	Finished Submitted Thursday, August 25, 2016, 11:13 AM	9	

Highest grade: 9 / 10.

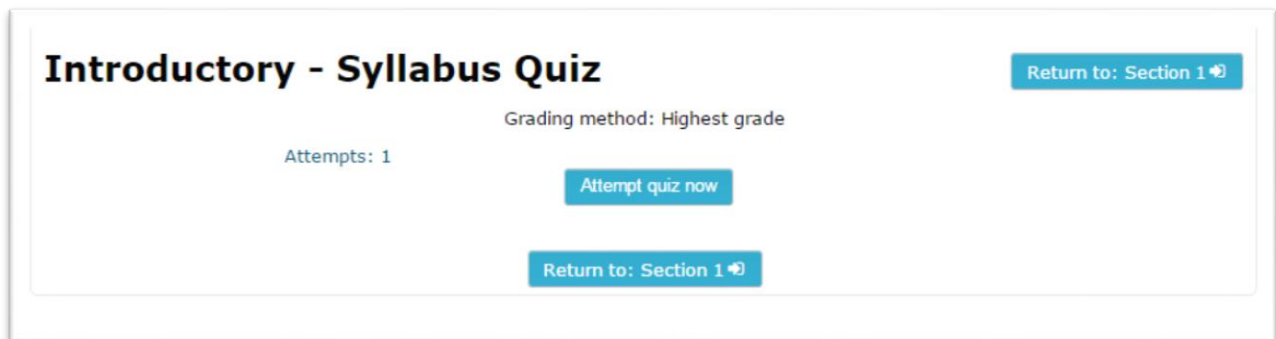
[Re-attempt quiz](#)

[Return to: Section 1](#)

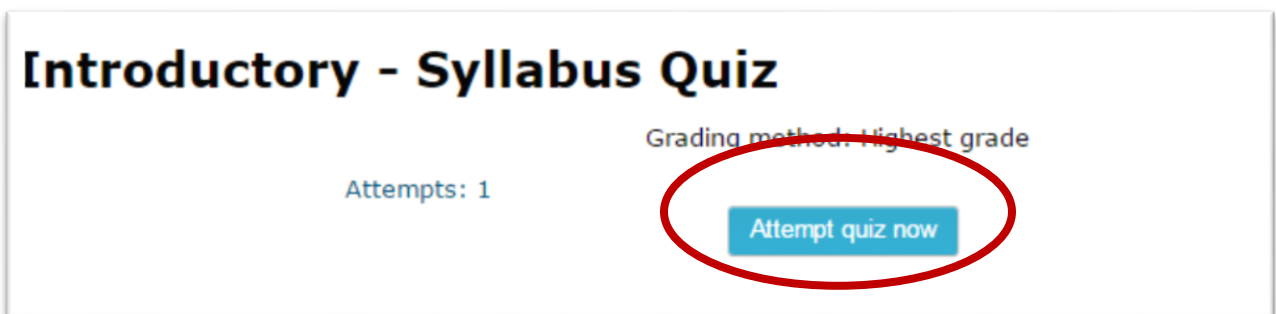
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Attempting a Quiz

If you have not previously attempted a quiz, then your quiz screen will look like the following picture.



To begin the quiz, click on the **Attempt quiz now button**.



Types of Quiz Questions

You should now see the actual quiz questions displayed and should be able to take the quiz. The type of quiz questions will vary and are determined by your instructor. You may encounter the following types of quiz questions.

1. **Calculated:** Calculated questions offer a way to create individual numerical questions by the use of wildcards that are substituted with individual values when the quiz is taken.
2. **Calculated question type:** This is not a real question. It simply prints some text (and possibly graphics) without requiring an answer. This can be used to provide some information to be used by a subsequent group of questions, for example:
 - **Essay:** In response to a question (that may include an image) the respondent writes an answer in essay format. More on the Essay question type.
 - **Matching:** A list of sub-questions is provided, along with a list of answers. The respondent must "match" the correct answers with each question.
 - **Embedded Answers:** These very flexible questions consist of a passage of text (in Moodle format) that has various answers embedded within it, including multiple choice, short answers and numerical answers.
 - **Multiple Choice:** In response to a question (that may include an image) the respondent chooses from multiple answers. There are two types of multiple choice questions - single answer and multiple answer. More on the Multiple Choice question type.
 - **Short Answer:** In response to a question (that may include an image), the respondent types a word or phrase. There may several possible correct answers, with different grades. Answers may or may not be sensitive to case.
 - **Numerical:** From the student perspective, a numerical question looks just like a short-answer question. The difference is that numerical answers are allowed to have an accepted error. This allows a continuous range of answers to be set.

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- **True/False:** In response to a question (that may include an image), the respondent selects from two options: True or False.

Submitting a Quiz

After you have taken the quiz and answered all of the questions, you are ready to submit. You should see the following screen.

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Summary of attempt

Question	Status	Points
1	Answer saved	
2	Answer saved	
3	Answer saved	
4	Answer saved	
5	Answer saved	
6	Answer saved	
7	Answer saved	
8	Answer saved	
9	Answer saved	
10	Answer saved	

[Return to attempt](#)



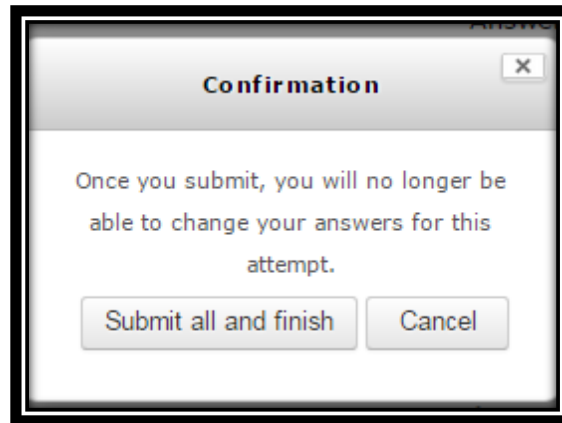
[Submit all and finish](#)

[Return to: Section 1 ↩](#)

Clicking the **Return to attempt** button will allow you to go back and make changes to your answers on the quiz. If you decide not to make any changes to your answer choices, then you should click the **Submit all and finish** button.

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Clicking this button will bring up a **Confirmation** dialog box. You still have the option to either click the **Cancel button** and go back and make changes to your answer choices or you can click **Submit all and finish**



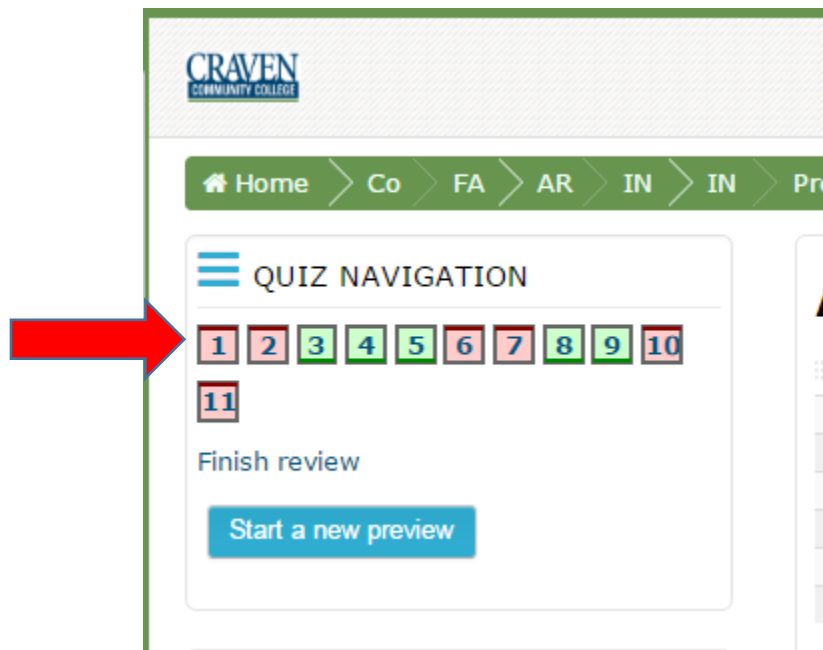
Depending on the settings implemented by your instructor, you may have the option to review your quiz answers and statistics about your quiz attempt:

Started on	Thursday, August 25, 2016, 2:23 PM
State	Finished
Completed on	Thursday, August 25, 2016, 2:30 PM
Time taken	6 mins 35 secs
Points	5.00/11.00
Grade	4.55 out of 10.00 (45%)

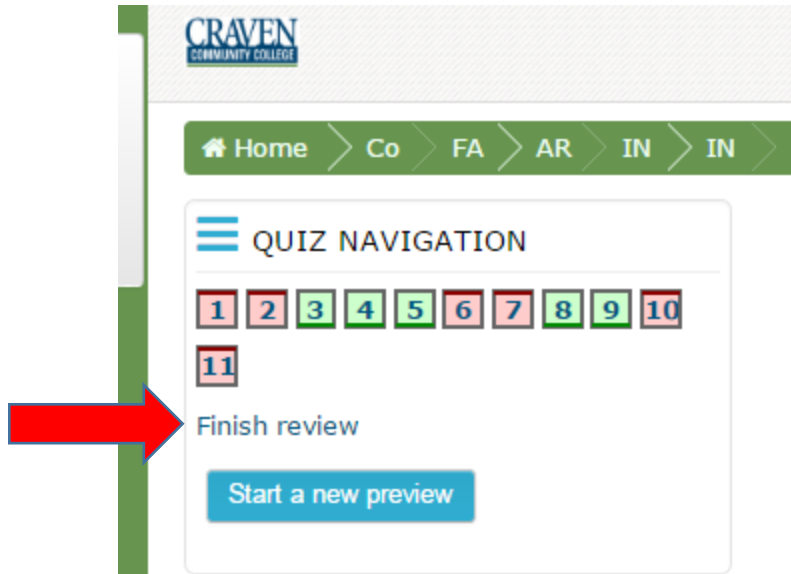
Question 1	A representational work of art _____.
Incorrect	Select one:
0.00 points out of 1.00	<input type="radio"/> a. depicts objects or people so that we can recognize them
Flag question	<input checked="" type="radio"/> b. has no discernible subject matter ✘ FEEDBACK: Page 42
Edit question	<input type="radio"/> c. is typically distorted or exaggerated in some way
	<input type="radio"/> d. is another term for "self-portrait"
	<input type="radio"/> e. is always difficult to interpret

The correct answer is: depicts objects or people so that we can recognize them

The Quiz Navigation block gives you the option to show all of the answered quiz questions at one time or display each question individually. (Remember that settings are determined by your instructor and you may or may not have the same or all of the options available).



After you have finished reviewing your quiz answers, click the **Finish review button**:



The quiz attempt screen will be displayed again. As previously stated you may not have permission to review or reattempt your quiz. These settings are implemented by your instructor and you should review the syllabus or contact your instructor directly to determine what your quiz settings are in your various courses.

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Grading method: Highest grade

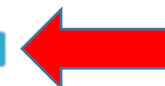
Summary of your previous attempts

Attempt	State	Grade / 10	Review
1	Finished Submitted Thursday, August 25, 2016, 11:13 AM	9	Not permitted
2	Finished Submitted Thursday, August 25, 2016, 2:13 PM	9	

Highest grade: 9 / 10.

[Re-attempt quiz](#)

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If you do have permission to take the quiz back over, then just click the **Re-attempt quiz button** and go through the process of taking the quiz over again.

NOTE: Contact your Internet Service Provider and ask how long your time-out period is. This means - how long can the mouse be inactive before your ISP times you out and logs you off the internet? This is useful to know if you are taking a quiz that has numerous questions on each page. You need to know how much time you have to answer questions and click the Next button to the following page of questions. The time-out limit of your ISP is usually shorter than the time-out limit of Moodle.